

## DENMEAD NEIGHBOURHOOD PLAN

### Meeting Notes – Meeting of the Steering Group

<i>Date of Meeting</i>	Monday 23 July 2012 at 5.00pm in the Old School
<i>Present:</i>	Cllr Neil Lander-Brinkley (NLB) Cllr Gren Phillips (GP) John Knight (JK) Patricia Stallard (PS) Peter Ambrose (PA) Jenny Nell (JN) - WCC Stuart Woodin (SW) Locality
<i>Notes taken by</i>	Tony Daniells (TD), Clerk to Denmead Parish Council
<i>Next Meeting:</i>	

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#### 022/12NPSG Welcome and Apologies

NLB welcomed everyone to the meeting, which had been arranged at short notice.

#### 023/12NPSG Notes of the last meeting

The notes taken at the meeting of the Steering Group held on 7 June were reviewed. All actions were complete. SW expressed the consensus of opinion that Dawlish's NP should never have gone to examination and that the Inspector had also got it wrong. Lessons would be learnt and addressed in the future.

#### 024/12NPSG Report from WCC

- i. Denmead NP area had been formally proposed and accepted. There was now a 6 week consultation period. Adverts had appeared in the press and were placed on WCC and DPC websites and notice boards.
- ii. JN advised that WCC were now considering Stage II of the Local Plan. A template was being produced that would help other parishes complete their input.

#### 025/12NPSG Financial Matters

- i. A running total of expense incurred in support of the Neighbourhood Plan was given by The Clerk. He would send this to JN who would enquire on the procedure for re-imburement.
- ii. PA reminded the meeting that whilst the matter had not been discussed in open forum, he considered there may be a need to engage outside expertise in the future.
- iii. Calls on funds were due to be made for entertainment. There had been no mandate from a meeting to authorise a spend. Other areas discussed were:
  - a) Allocate £100 for the business breakfast plus a further £100 for other entertaining
  - b) DA had offered to fund the breakfast meeting. SW would confirm with ADDA if this was the case
  - c) So far only 1 person had signed up for the business breakfast.
  - d) A business lunch was planned with a major landholder in Denmead. This should be funded by the project.
  - e) SW had walked around the village and asked if Hanover had been invited to the breakfast meeting. SW considered this could be an advantage to extend an invitation to the housing association.
  - f) It was agreed that £300 should be allocated to hospitality and if this sum was exhausted, to bring the matter back to a steering group meeting to allocate further funds.
- iv. It was agreed that an honorarium of £50 be made to the resident who had drawn and made the cartoons and made freely available to the Forum for use in Community Engagement..

#### 026/12NPSG Review of progress

- i. Development Placement – the working party would meet this coming Sunday to work through the list of sites and appraise against the defined criteria. Information regarding SHLAA sites and the assessment criteria had been forwarded to Locality. The response should be directed to KA>
- ii. Community Engagement – engagement had started with residents who visited the shops of a Saturday morning. The first engagement had resulted in 38 cards of likes/dislikes being returned.

The planned engagement for Saturday 9<sup>th</sup> June would be cancelled as there were not enough Forum members to cover. DA suggested setting up a survey online using Survey Monkey. FH could conduct a 'postcard' survey of the senior youth club. FH would also be attending the Scouts AGM on Saturday 9 June.

#### 027/12NPSG Employers and Employment Work Package

The two work packages, Employment and Commercial & Industrial Property had now been linked to form the one work package.

DA could link a survey to those employers on the Parklands Business Park

CPRE had sent through details of free advice to help parishes develop a Neighbourhood Plan. This was being offered for free in conjunction with NALC.

A mini version of the Planning Camp that PA had attended at the Eden Project was being run in Southampton on 22/23 June. No one from the Forum was available to attend.

#### 028/12NPSG Future meetings

- a) To make use of the advice offered from Locality, the next Forum meeting to be held on 18 June would also incorporate a Project Plan and Template workshop. The meeting would start at 6.30pm
- b) A workshop to focus on Sustainability would be held on Thursday 5 July starting at 6.00pm for light refreshments with the workshop starting at 6.45pm. The workshop would look at how places become sustainable and resilient and what the role of planning is to achieve this.
- c) A wrap up meeting with Locality at the end of their support period, would be held on 2 August at 6.30pm.

There were no other matters to discuss.

Meeting closed at 9.50pm

Copies to            Attendees  
                         Forum and Steering Group members  
                         Parish and Ward Councillors  
                         NP website