

DENMEAD NEIGHBOURHOOD PLAN

Meeting Notes – Meeting of the Steering Group

<i>Date of Meeting</i>	Thursday 20 September 2012 at 7.00pm in the Ashling Pavilion
<i>Present:</i>	Cllr Neil Lander-Brinkley (NLB) Cllr Felicity Hull (FH) Patricia Stallard (PS) Jenny Nell (JN) - WCC
<i>Notes taken by</i>	Tony Daniells (TD), Clerk to Denmead Parish Council
<i>Next Meeting:</i>	Steering Group: Friday 26 October 2012 at 2.00pm in The Old School Forum: Saturday 6 October at 2.00pm in the Ashling Pavilion

038/12NPSG Welcome and Apologies

NLB welcomed everyone to the meeting. Apologies were received from David Griffiths, John Knight, Kevin Andreoli and Peter Ambrose.

039/12NPSG Notes of the last meeting

The notes taken at the meeting of the Steering Group held on 23 August were reviewed by NL-B, together with any actions.

040/12NPSG What's happened in the wider Frontrunner project

NLB referred to the Winchester District Local Plan - Joint Core Strategy hearings. JN explained how these differed from Inspections in that they were not adversarial. The examination would run for some 2 weeks. Different aspects of the Plan were scheduled for each day. WCC Planning Officers would have two seats at the table, and others would be invited by the Inspector. The examination of the section on Market Towns, which included Denmead, would be on the Thursday of the second week. The Inspector has agreed a 'hot seat' to be used by each parish as and when there are discussions specifically about the planning strategy and development targets for their areas. WCC were now tuning their thoughts to the local Plan Part2. This would be formally launched in December 2012. This would address site allocations to meet the housing targets. Some area would use their Blueprint input rather than develop a neighbourhood plan. JN advised starting with site allocations, with specific policy being addressed later if this could not be addressed by WCC policy that applied to all areas. The intention was to use the neighbourhood plan for Denmead. If this slipped then WCC may put the detail into the Local Plan.

The designation of the Denmead Neighbourhood Area had now been confirmed.

041/12NPSG Progress against V2 of the Project Plan

NLB reviewed the activity planned for the 3 month period from September. In summary

- The household survey was on hold
- The NP Project budget was under discussion
- Evidence gathering and building the evidence base was ongoing but slightly behind schedule
- Some working groups were underway and would soon identify issues and examine the options to address these.
- A second newsletter had been sent out to the e-mail distribution list built following the recent community engagement exercise.
- The work packages for Development Placement and Community Engagement were ongoing, Recreation was just starting but there would be a need to identify people who could start on other work packages such as Employers and Employment and Infrastructure

042/12NPSG Review of recent activity and actions for the next 3 months

- 1) Community Engagement – this had progressed well with 400+ responses to the 'marmite' survey. Jim Kerr was seeking help from students at Highbury Technical College with analysis of the responses. If this proved fruitless, then the University would be approached. NLB had spoken to both the Infant and Junior Schools. They are prepared to help with engagement with the children, but to also allow a stand in the entrance hall during the forthcoming Junior School Parents Evenings on 2nd (3.30 pm to 6.00 pm) and 4th (5.45 pm to 8.00 pm) October and again later in the year when Year 3 Parents (i.e. those with Children joining next September) come to see the Junior School. This would allow a further engagement opportunity of both children and parents.

- FH suggested contacting Cowplain Senior School as Year 9 was currently working on a Geography Project that might tie in with the Neighbourhood Plan. **Action: FH to pursue**
- 2) KA was unable to attend the meeting but had sent a written summary. The Work Group had assessed each of the sites against a criteria and each had now been given a score. The 6 October workshop would ask attendees to give some options to address the issues identified. In addition to his summary, the meeting considered the housing allocation and how and when to engage with Developers. JN suggested meeting all Developers together with other stakeholders and holding a briefing session later in this year.

043/12NPSG October 6 Workshop

The logistics for this workshop were briefly discussed. The invites to this would go out to anyone who has ever been involved with the Forum. It would also be sent to the e-mail distribution list built from the village survey. Invitees would be asked to respond to confirm with their attendance or otherwise. JN advised that the workshop should be clear in its objectives and on what it was trying to achieve. **Action: NLB to prepare agenda.**

044/12NPSG Budget allocations and other financial matters

JN advised that a further £30k of funding was available from Government. This was available to help cover the cost of providing support and advice to local groups which are progressing neighbourhood plans and to go towards the cost of the neighbourhood plan examination and local referendum. Up to £5,000 will be made available when a neighbourhood area has been designated and a second payment of up to £25,000 will be made available on successful completion of the neighbourhood planning independent examination. It was noted that WCC intended to meet the cost of the examination only.

The Clerk reported that estimates for hardcopy prints of the Plan, 3000 copies of 32 pages with 8 in colour and including a card cover, would cost £2,000.

All other agenda items were carried over to the next meeting.

045/12NPSG Dates of Future Meetings

It was agreed that the Steering Group could meet during the daytime. If this was Friday pm, then KA would also be able to attend. JN could be included by a telephone conversation.

There were no other matters to discuss.

Meeting closed at 8.45pm

Copies to Attendees
Forum and Steering Group members
Parish and Ward Councillors
NP website