

DENMEAD NEIGHBOURHOOD PLAN

Meeting Notes

<i>Date of Meeting</i>	Wednesday 5 th October 2011 at 10.00 in the Old School
<i>Present:</i>	Cllr Neil Lander-Brinkley (NLB) Cllr Kevin Andreoli (KA) Cllr Felicity Hull (FH) Cllr Gren Phillips (GP) Cllr Patricia Stallard Mrs Jenny Nell (JN) WCC Principal Planning Officer John Knight (JK) Peter Ambrose (PA)
<i>Notes taken by</i>	Tony Daniells, Clerk to Denmead Parish Council
<i>Next Meeting:</i>	Thursday 13 October 2011, 6.30pm, The Old School

I. Introductions

After introductions around the table, Cllr Lander-Brinkley acknowledged and thanked Jenny Nell for her support in getting Denmead accepted as a Frontrunner. A Parish Plan (PP) was still on the table but a Neighbourhood Plan (NP) would take precedence. Any information gathered that did not fit a NP would go into a PP and these could be done simultaneously. There were many different ways to tackle a NP and many permutations on what to include. Cllr Lander-Brinkley had made personal contact with others from the Parklands business community, schools and faith groups to get their involvement in the Plan.

II Background

Jenny Nell relayed information based on her experience and contacts.

- Don't rush or panic into getting started
- Know what role each member of the team has and what skills each has that would benefit the project
- Produce some Terms of Reference (ToR) as this would allow funds to be released.
- A NP is a planning document akin to a mini version of a local plan
- The Localism Bill started this off. The draft National Planning Policy Framework also had an effect as did Local Planning Regulations
- Start with a vision for a given time period, e.g. 20 years. Include where Denmead is going and what Denmead should look like at the end of that time frame.
- The NP has to be in compliance with the Core Strategy from WCC e.g the amount of development over the 20 year period. WCC has lots on information that would be available. Use input already obtained such as Blueprint. WCC will support with information and professional advice. Officers would visit to assist
- The NP has to be supported with evidence and some of the allocated funding can be used to achieve this
- The NP has to do with allocation of sites and all aspects of development such as landscape, drainage etc.
- When the NP is ready, WCC will assess for soundness.
- Explore all options, not just the easy ones. A NP is all about what can be delivered
- Use WCC documents as the framework and the NP to enter the detail.
- A NP would need a time commitment from those contributing.
- Have a clear project plan, and she can help with headings
- Be clear on what NP will achieve and by whom. Have well defined outcomes.
- Be realistic, aspirational and honest

III. Discussion

In the ensuing discussion, the following points were raised and answered:

- Timeframe - JN advised that the Core Strategy had been delayed due to the Bartons Farm enquiry. The parish could use this time to consult within the community and to gather data. She hoped the Core Strategy would be adopted by the end of 2012. The NP could be drafted in the same timeframe but could not be ahead of the Core Strategy. The NP should take about 18 months to draft. Gathering the background evidence could be time consuming. A Sustainability Appraisal should be completed but some of this has already been completed by WCC. A guidance document was available for this.
- The Core Strategy from WCC needed to be available to set the development strategy otherwise developers might get a jump start. A defense against development was to have a NP being prepared
- There was no 5 year land supply available at present so there was a need to get this in place. The Core Strategy had to be in compliance with Regional Plans. Denmead was in the PUSH area and the PUSH targets had been planned and were being met with the Waterlooville MDA and Whiteley. The housing target requires Winchester District to provide land for some 12,240 dwellings in the plan period. This figure includes a specific allocation for that part of the District that lies within PUSH of some 6,740 dwellings, which leaves 5,500 to be found in the rest of the District. JN confirmed that the PUSH targets were included in that of WCC. The number of dwellings allocated to Denmead was a range and not a minimum or maximum number. Central government was looking for deliverables, not just plans.
- If the evidence was strong enough for a site, then this should be able to stand any challenge.
- Once the NP was prepared, this would be reviewed by WCC for soundness. WCC would then arrange and fund a judicial review and referendum although the details of this were still vague. WCC would then put the NP out to examination.
- Any technical assessments would need to look at the plan in its entirety, not just on a site by site basis. Site viability was critical. Infrastructure will also have to be addressed by the NP. Another aspect was a Neighbourhood Development Order which could grant planning permission.

IV. Summary

NLB had looked at NP's from Linton & Lynmouth and Stratford Town.

The NP should address the parish as a whole.

The name for the team was suggested at Neighbourhood Forum so that it was not parish council led.

There was a need to find others to contribute to the work of the Forum to share workload and to introduce necessary skills.

Create ToR and launch the project with these later in the year.

Communications was important, consider a website

Funding could be used for administration support although there may be volunteers who could assist, and professional technical support would consume the funding.

Key skills would be needed in the areas of analytical, communications and editorial and specialist advice

The NP could change the development boundary

V. Next Steps

Next meeting to consider ToR and headings will be on Thursday 13 October starting at 6.30pm in The Old School

Jenny Nell would revisit Denmead on Tuesday 15 November at 2.00pm in The Old School, after her meeting with DCLG

The project would be publicly launched on Friday 25 November starting at 7.30 pm in the Ashling Pavilion.

KA would set up a domain name for a website

TD would obtain and circulate the document describing the Sustainability Appraisal.

Meeting closed at 11.50 am

Copies to Attendees
 Parish and Ward Councillors