

DENMEAD NEIGHBOURHOOD PLAN

Meeting Notes

Date of Meeting Tuesday 7th December 2011 at 2.30pm in the Old School
Present: Cllr Neil Lander-Brinkley (NLB)
Cllr Kevin Andreoli (KA)
Cllr Felicity Hull (FH)
John Knight (JK)
David Griffiths (DG)
Peter Ambrose (PA)
Jenny Nell (JN)
Steve Lincoln (SL)
Notes taken by Tony Daniells (TD), Clerk to Denmead Parish Council
Next Meeting: Wednesday 26th January 2012 at 7.00pm in The Old School

1. Welcome and Apologies

NLB welcomed everyone to the meeting. Apologies had been received from Gren Phillips who was attending a meeting of the Parish Council Ashling Pavilion Working Party, Patricia Stallard who was attending a meeting of WCC Cabinet, and Nikki Bowler (NB) who was busy at work.

2 Notes of the last meeting

Notes from the meeting held on 15 November 2011 had been previously circulated to all members. There were no comments and the notes were accepted as accurate.

3. Updates on Actions

- i. Terms of Reference V4. The latest version had been circulated. There were no comments on the Terms of reference and these were accepted as being a good starting point.
- ii. Election of a Chairman. With no other names put forward, Neil Lander-Brinkley was elected as Chairman of the Steering Group.

4. Review of the Launch Meeting

The Steering Group reviewed the Launch Event. The following points summaries the discussions

- There was disappointment that attendance lower than that hoped for and if there would be support for Working Groups. There were four other groups represented at the launch outside of the SG membership.
- It was questioned if working groups were the best way to start. However, the Group agreed that to progress matters in time there would be a need for a team to handle communications which would likely need to buy in professional support; a group to analyse data from consultation exercises; a group to engage with other front runners to learn from their experiences.
- The data collected for the earlier work of creating a Parish Plan (now abandoned) was held in the Parish Office and may be worth reviewing although the data could be out of date by now.
- Ward Councillors were copied on notes from meetings and all had attended the launch event. They were welcome to get involved if they so wished but would need to have a Denmead view rather than a WCC view. It was acknowledged that their knowledge and links to other groups could add value.

- Other national bodies such as CPRE, The Prince's Foundation for the Built Environment, RTPi and Locality would be able to offer support in the production of a Neighbourhood plan, but this information was likely to be generic.
- It was a good idea to look at the websites of others engaged in this exercise and to learn from them.
- Topic headings had been suggested, and these could be augmented with those from the response to Blueprint. Lower level detail could then be added such as timeframe, resource.

The following actions were agreed

Action 1. The output from the launch exercise would be used to group these into emerging common themes/issues. At the same time, the sources to gather the evidence in support of these should be considered.

Action PA/DG

Action 2. Website of other groups engaged in the production of a Neighbourhood Plan to be viewed on a regular basis to gain from their experiences.

Action KA

5. Report from WCC/DCLG

JN updated the Group. The following is a summary of the points covered and comments it generated.

- DCLG had gone quiet at present with no information on a possible fifth wave of Front Runners.
- The Winchester District Local Plan – Joint Core Strategy was being put through the review and approval process starting with WCC Cabinet and the Full Council before submission in Spring 2012. There was still a requirement for 150 – 250 new dwellings in the plan period. Formal contact would be made with the Parish Council in the New Year to test the soundness of the plan.
- Information was available from WCC to support the Neighbourhood Plan such as
 - Retail Study for Smaller Villages
 - Employment Study
 - Open Space Strategy
 - SHLAA

Action 3. Kevin Andreoli volunteered to examine these (large) documents online, copy off the relevant Denmead pages and make them available to the Steering Group.

Action KA

- The 2006 Local Plan was still in existence to counter any threat from sites put forward in the SHLAA.
- JN suggested examining SHLAA sites and those within the Development Boundary. If there were none suitable, the move outside of the Boundary. There would need to be rigid criteria to use to examine sites and the output should be consistent and open.
- It was noted that a major landowner was already engaged with the NP
- JN suggested some visioning take place with some headings being identified that could be used in the Plan. This led to discussions about a Plan
- When going out to the public there would need to be a plan as a basis on which to discuss. JN advised to start to think of issues and options and to narrow these down to a set of preferred options.
- When engaging with the public, look at what else is happening, possibly around Denmead 2012, and piggy back onto.

6. Project Plan

There followed some discussion on this issue. DG had produced heading as the

basis for inclusion in a Neighbourhood Plan. Whilst work to complete work under These headings could be supported with dates and resources, a project plan was needed to encompass other activities necessary to produce a Neighbourhood Plan. SL had mapped the steps in producing a Parish Plan against a Neighbourhood Plan and this might give some ideas. The LDF Local Plan also contained a delivery project plan which might give ideas. JN suggested having an 18 month plan divided by quarter. It was generally agreed that the production of a project plan and the assessment of the launch exercise could run in parallel.

Action 4. NLB said that although without a specific action from this meeting, he, along with other SG members, would prepare a project plan for discussion.

Action: NLB/TD/FH/NB

Action 5. NLB asked all members to examine the material on the Denmead Neighbourhood Forum <http://www.denmeadneighbourhoodplan.org.uk/> website (DNF), and more widely on the internet if possible. **Action ALL**

Action 6. After further discussion regarding action, DG said that his time would be limited during the Christmas period. PA agreed to take the lead and at NLB's suggestion he will work with JK. It was noted that JK will be able to bring the experience of preparing the Blueprint response to this task. **Action JK**

7. Next Meetings

The SG would meet again on Thursday 26 January 2012 at 7.00pm in The Community Centre.

8. AOB

There were no other matters to discuss.

Meeting closed at 4.15pm

Copies to Attendees
Parish and Ward Councillors