

DENMEAD NEIGHBOURHOOD PLAN

Meeting Notes

Date of Meeting Tuesday 26 January 2012 at 7.00pm in the Old School
Present: Cllr Neil Lander-Brinkley (NLB)
Cllr Kevin Andreoli (KA)
Cllr Felicity Hull (FH)
Cllr Brendan Gibbs (BG)
John Knight (JK)
Peter Ambrose (PA)
Nikki Bowler (NB)
Steve Lincoln (SL)
Katherine Brookfield (KB)
Notes taken by Tony Daniells (TD), Clerk to Denmead Parish Council
Next Meeting: **Forum:** Monday 13 February at 7.00pm in the Pavilion.
Steering Group: Thursday 23 February at 7.00pm in The Old School

1. Welcome and Apologies

NLB welcomed everyone to the meeting. Apologies had been received from Jenny Nell, Patricia Stallard and David Griffiths. Katherine Brookfield, a PhD student from the University of Southampton introduced herself and outlined the research she was undertaking and how observing the work of the Parish Council would help her in her project. The SG were supportive of her research and her observation of the NP Project.

2 Notes of the last meeting

Notes from the meeting held on 7 December 2011 had been previously circulated to all members. There were no comments and the notes were accepted as accurate.

3. Updates on Actions

- i. Action 2: Review of other Frontrunner websites. KA had compiled a list of those in waves 1 & 2 but there was little information as yet. Others were possibly waiting for legislation to complete. Lynton & Lynmouth was the most complete and useful. SL would find out from JN if DCLG had passed on the experience of others. It was uncertain if a fifth wave of frontrunners would be funded.
- ii. Action 3: Extract sections from WCC website relating to Denmead. KA had placed much information on the website based on recommendations from JN. He had also extracted the relevant section on the SHLAA.
- iii. Action 4: Draft Project Plan. A draft Plan had been prepared and circulated prior to the meeting. There were no comments on the work completed so far.
- iv. Action 5: SG Members to review the website. All SG members were asked to review the website and keep familiar with its content.
- v. Actions 1/6: Included in minute 5.

4. Report from Winchester City Council

In the absence of JN, SL reported that there was nothing specific to bring to the meeting. JN would attend a three day seminar at the Eden Project on 5-7 February and sponsored by Building Community. NLB had a second placed secured but was unable to attend. He enquired whether any other member would be available. PA expressed an interest and took away information.

5. Summary of theme from the Launch

PA presented the action steps and work plans prepared by himself, DG and JK. This was not the end result but it was agreed that it was a good starting point. PA considered that

- There was a need for a working group to look at human population as identified in the Sustainability Appraisal, and to also include a working group for young people and education. Social Infrastructure was also an element to include.

- The Parish Profile prepared for Blueprint was a good starting point for a breakdown of demographics of the village.
- The action steps had been assessed against the input from the launch meeting and the responses to Blueprint.
- There was a need to identify people who could start to work on the working groups. NLB knew of people from the village who had come forward to help.
- The question was asked if all of the work groups fitted in to a NP or if a PP was more relevant. SL would review.
- CPRE had produced a booklet with sponsorship from NALC on producing a NP. The Clerk would obtain additional copies.

In the discussion that followed the following points were expressed for incorporation into the working groups.

- The VDS had a lot of useful information that could be used in the production of a NP.
- Social welfare should encompass all age ranges and cater for the care aspects of these.
- Should the SHLAA and Local Gap be considered as a single work group and work groups 3/4/5 should be tackled by the same group. Youth needs should be considered by many working groups.
- All suggestions should be fed back to PA who would incorporate into the document and re-issue.

6. Project Plan

TD explained that a draft plan and timetable had been documented. Further work would be completed once the work groups had been agreed. This would look to tie all the strands together and wrap some project management control around the project. PA asked if the project objective could be amended to include a vision of what was to be achieved. This was agreed to and PA would forward his thoughts to TD. PA also suggested that the Risk Register should be started now to identify and mitigate those that could be identified early on in the project. It was agreed that a lunchtime meeting would be arranged by TD to start this work and include input from PA, NLB, NB, JK and FH. The register would be for use by the SG and not placed on the website.

7. How to progress

The next step would be to refine and agree the work plan and to then hold a meeting of the Forum. This would identify who was available and with what skills so that they could be assigned to a work group. Publicity and communication to the wider public would be needed. It was suggested that a representative from the Rural or Agricultural Industry should be involved and if there should also be a working group to look at this area.

SL/JN would feedback any ideas they had for effective communications.

Two meetings on Planning, which included Neighbourhood Planning had been organized by CPRE. It was agreed that NB, PA and FH should attend these sessions. A similar session had been proposed by WDALC.

8. Next Meetings

A meeting of the wider forum, inviting those who had offered to be involved, would be scheduled for Monday 13 February at the Ashling Pavilion starting at 7.00pm
The SG would meet again on Thursday 23 February starting at 7.00pm at The Old School.

There were no other matters to discuss.

Meeting closed at 8.40pm

Copies to Attendees
 Parish and Ward Councillors