

DENMEAD NEIGHBOURHOOD PLAN

Meeting Notes

Date of Meeting Friday 23 March 2012 at 6.00pm in the Old School
Present: Cllr Neil Lander-Brinkley (NLB)
Cllr Kevin Andreoli (KA)
John Knight (JK)
Peter Ambrose (PA)
David Griffiths (DG)
Jenny Nell (JN)
Patricia Stallard (PS)
Notes taken by Tony Daniells (TD), Clerk to Denmead Parish Council
Next Meeting: **Forum:** Monday 13 April at 7.00pm in the Old School
Steering Group: Thursday 26 April at 7.00pm in The Old School

001/12NPSG **Welcome and Apologies**

NLB welcomed everyone to the meeting. Apologies had been received from Nikki Bowler, Gren Phillips and Brendan Gibbs.

002/12NPSG **Notes of the last meeting**

Notes from the meeting held on 26 January 2012 had been previously circulated to all members. There were no comments and the notes were accepted as accurate.

003/12NPSG **Update from WCC (JN)**

- i. The fifth wave of Frontrunners had been announced by the Government. There were now more Frontrunners in Hampshire. The SDNP Authority had appointed Andrew Triggs as their NP Officer as areas in the Park were now producing Neighbourhood Plans including Petersfield.
- ii. Recent events on Neighbourhood Planning included an all members briefing from WCC and sessions from CPRE Hampshire. NLB had presented at the latter.
- iii. NP Regulations (General) 2012 had now been published and would become effective on 6 April. JN had produced a summary of the key paragraphs. JN highlighted the following key areas as they applied to Parish Councils.
 - a. Part 2 Neighbourhood Areas – need to apply for designation of a neighbourhood area. JN considered that DPC would still need to go through this process
 - b. Part 5 Neighbourhood Development Plans – the process had now been defined and there was a requirement to publicise the plan.
 - c. Regulation 15 – this gave details of what had to be included in the plan proposals. This included a consultation statement. WCC had a list of those who should be informed. DPC should supplement this list and keep a record of those consulted.

Other parts of the Regulation applied to the local Planning Authority (LPA).

004/12NPSG **Update CPRE & HALC**

NLB had presented to CPRE at their training session held at Itchen Abbas. He had also been invited to present to SDNP on 29 March 2012 at Cowdray Park. The list of invitees to the SDNP sessions was briefly discussed. PS informed the meeting that Andrew Triggs had been appointed by the SDNPA as its Neighbourhood Officer.

005/12NPSG **Changes to the Project Documentation**

NLB advised that changes had been made at section 4 with updates to the project status. Updates would be made as and when necessary. The Risk Register had been prepared for use by the Steering Group. Any comments or changes should be sent to The Clerk.

006/12NPSG **Review of Progress**

- i. KA gave an update on the SHLAA work package. Criteria on which to assess sites had been defined. JK and DG had commented on these. Some of the definitions would need to be clearer.

The work package was not expected to complete until the next iteration of the SHLAA had been published by WCC.

- ii. PA gave an update on the VDS work package and the document produced. He had received comments from Cllr Richard Hallett on the natural environment. JK had also commented on the document but he would welcome more comments.
In its first draft, the document was thought to be too long. It should be shortened with much of the detail put into an annex. This prompted a discussion of what to do with the output from the work packages. A suggestion was to use the output as the evidence base, and to bring out the key points into the final plan documentation. JN referred to planning documents, which after a short introduction, then laid out the policy. It was recognised, that at this early stage, no final format had been discussed.
- iii. DG gave an update of the GAP work package. This had been circulated but he was awaiting comments. He was concerned that CP18 was loose and that the Denmead Gap could be eroded by development. JN added to the discussion in that the Core Strategy took forward the policy from the Local Plan. This policy was to prevent coalescence with other development. The policy on Countryside would prevent encroachment on the south, west and north of Denmead. The Core Strategy (CP18) was not yet in effect, but policies from the Local Plan had been saved. Other points discussed were
 - a. Core Strategy was sound but could be clearer and maps should be included
 - b. The work package should confine itself to the local gap and not a criticism of the Core Strategy. Neither should it be a wish list of ways to protect countryside when policy for this existed.
 - c. If unsure about policy, refer to the Local Plan. A copy of which was held in the Parish Office.
 - d. The purpose of the Neighbourhood Plan was to examine all options and allocate where best suited but at the same time, meeting target allocations

007/12NPSG **The Neighbourhood Plan – a working format**

NLB referred to his document dated 19 March 2012 which was out for comment. It had been produced after conversations with other SG members. The document was intended to provide a link from where the Forum was today, to what it might produce via the Neighbourhood Plan. An initial welcome was given to the document. NLB asked for further comments by 10 April 2012.

008/12NPSG **Community Engagement**

JN tabled a paper on what makes a neighbourhood plan. Stage 1 was to map out the area and define what was interesting or special about it and what should it be like. Stage 2 concentrated on community engagement, with a premise of 'design by consensus'. Stage 3 saw the early drafting of the plan with stage 4 being the draft plan and conformity checking with other regulations and processes. The Final Plan was produced in Stage 5.

The following topics were raised in the ensuing discussion

- a) Community engagement would be required throughout the plan process. The Forum should start to engage now.
- b) Before going out to the community, there was a need to have something to talk to. There was an election in May so June was the earliest that a worthwhile engagement could start.
- c) Jim Kerr had experience of community engagement with LFF and was willing to assist with this
- d) The Vision and Development Principles documented by PA could be used to start off community discussions. JN advised that plan had to be based on policy and this should link back to the vision. It was agreed that Peter's document should be ready for handing out at the APA on 27 March 2012.

The SG would meet again on Thursday 26 April 2012 starting at 7.00pm at The Old School.

There were no other matters to discuss.

Meeting closed at 8.40pm

Copies to Attendees
 Parish and Ward Councillors