

# **Denmead Neighbourhood Plan Update**

**28 February 2022**

**Present:**

**Jill Lee (WCC)**

**Stuart Todd (Consultant)**

**Cllrs Andreoli, Langford-Smith, Searle, Whibley (DPC Members)**

**Mark Strachan (DPC Ops Manager)**

**Shelley Holliday (DPC Deputy Ops Manager)**

**Apologies: Cllr Jones**

Stuart advised that DPC would need to undertake a 'call for sites' in the whole parish to ensure that any sites not submitted to the SHELAA are captured for consideration.

Gill agreed to send the WCC template to ensure the questions/information gathered are consistent.

## **ACTION Jill**

DPC to undertake a questionnaire first to survey opinion on what has changed since the last Plan was made. This is important to ensure the village are aware that Denmead choose changes rather than have them decided by WCC and imposed.

The main process of promotion will be via the website and Denmead Scene.

Terms of reference (ToR) for the Steering Group/Working Party (SG/WP) need to be agreed. Stuart agreed to send examples to Mark.

## **ACTION Stuart**

Mark will draft the ToR for input from Kevin and Paula. These will then be agreed by the SG/WP

## **ACTION Mark**

The first task for the SG/WP will be to design the questionnaire. Stuart agreed to send recent examples.

## **ACTION Stuart**

A meeting of the SG/WP including members of the public will then be arranged.

Gill advised that WCC have commissioned their base line for housing needs assessment. The range and number will be available soon and there was no reason why DPC could not ask AECOM to undertake their own assessment in preparation for Denmead's Plan.

It was agreed that DPC need a communications plan. Main comms will be via the website, FaceBook and Denmead Scene. Gill advised that WCC website could also signpost to DPC website. Stuart agreed to draft the plan.

## **ACTION Stuart**

Stuart advised that DPC need a list of organisations in the village to consult with including businesses and clubs.

Kevin suggested that DPC should compile an email list but that it would need a GDPR rider.

Gill can also send out the questionnaire to WCC list. This will help with broadening the consultation.

#### **ACTION Mark**

Developer consultation days were discussed. These would be open days where developers can present their concept to the village. DPC would facilitate these but it is anticipated that developers will approach DPC rather than DPC have to seek them out.

Stuart asked for the frequency of meetings of the SG/WP to be sent to him.

It is envisaged that the SG/WP terms of reference will clarify the membership/frequency of meetings and remit of the group/each group.

Date of next meeting to be agreed by Doodle Poll.